

TUXEDO COUNTRY CLUB RURAL FIRE PROTECTION DISTRICT

AGENDA FOR BOARD OF DIRECTORS MEETING 9:00 A.M. DECEMBER 6, 2023

3121 WEST MARCH LANE, SUITE 100
STOCKTON, CA 95219

AGENDA

1. Call to Order/Roll Call.
2. **Public Comment**. The public may comment on any matter within the District's jurisdiction that is not on the agenda.
3. **Minutes**. Approval of Minutes of November 1, 2023, meeting of the Board.
4. **Financial Report**. Presentation of Financial Status Report. Discussion and possible action.
5. **District Bills**. Motion to approve of bills.
6. **Stockton Fire Department Report / Requests / Comments**. Discussion and possible action on the following items:
 - a. Chief's Report.
7. **Unfinished Business**. Discussion and possible action on the following items:
 - a. Document destruction policy.
 - b. Recognitions for previous District directors and secretaries.
8. **New Business**.
 - a. Website Review and Discussion.
 - b. CPR Classes
9. **Correspondence**. Discussion and direction.
10. **Director Reports**. Discussion and possible action.
11. **Future Agenda Items**. Items for future meetings.
12. **District Calendar**.
13. **Closed Session**
 - a. Conference with Legal Counsel—Anticipated Litigation pursuant to Government Code Section 54956.9(b)
One potential Case
14. **Open Session Report on Closed Session pursuant to Government Code Section 54957.1**
15. **Adjournment**.

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code §54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact Dianna Ruiz at 209-948-8200 during regular business hours, at least forty-eight hours prior to the time of the meeting.

Materials related to an item on this Agenda submitted to the Directors after distribution of the agenda packet are available for public inspection in the office of the District Secretary at Neumiller & Beardslee, 3121 West March Lane, Suite 100, Stockton, California during regular business hours.

ITEM 3

TUXEDO COUNTRY CLUB RURAL FIRE PROTECTION DISTRICT

**MINUTES OF THE
BOARD OF DIRECTORS MEETING
9:00 A.M. NOVEMBER 1, 2023**

**3121 WEST MARCH LANE, SUITE 100
STOCKTON, CA 95219**

1. Call to Order/Roll Call. President Matuska, Director Madrid, Director Galindo, Deputy Chief Brandon Doolan, Tom Terpstra, and Micaela Chapa were present.
2. **Public Comment.**
 - a. No public comment was received.
3. **Minutes.**
 - a. Director Madrid moved, seconded by Director Galindo, to approve the minutes as presented. The motion carried unanimously.
4. **District Bills.**
 - a. Director Madrid moved, seconded by Director Galindo, to approve the bills as presented. The motion carried unanimously.
5. **Stockton Fire Department Report / Requests / Comments.**
 - a. Chief's Report.
 - i. Deputy Chief Doolan presented a written report. Please see attached.
 - ii. President Matuska asked about preparation for winter storm events, the placement of sandbags, and where flooding occurred last year. Deputy Chief Doolan stated that most issues occurred in small, localized areas. Many issues occur when pumping stations lose power from PG&E, which causes a chain reaction with other pumping stations. Some stations have backup generators, others do not.
 - iii. During Deputy Chief Doolan's report about the Fire Academy and the recruitment efforts, President Matuska asked whether there was a shortage of applicants. Deputy Chief Doolan stated there is no shortage of applicants.
6. **Unfinished Business.**
 - a. Definition of Fire Hydrant and City of Stockton responsibility for maintenance/repair of leaking fire hydrant at 3686 W. Country Club Blvd.
 - i. Tom Terpstra updated the Directors on the claim. Last month President Matuska asked whether filing the claim the City requested would not limit the remedies it could pursue. Although filing the claim would not do so, Tom Terpstra informed the City Attorney's Office that the District, as a public entity, was exempt from filing a claim under the Government Claims Act. After a conversation with the City Attorney's Office, Tom Terpstra received some additional relevant documents from the City Attorney's Office that he stated he would like to review in order to better assess the City's position on this issue.
 - ii. President Matuska asked to see the documents Tom Terpstra received from the City Attorney's Office. Tom Terpstra stated that he would share those with all of the directors.
 - iii. No further discussion or action ensued.
 - b. Website contract review and approval - Streamline.

- i. The directors reviewed the contract presented by Streamline. Tom Terpstra provided legal counsel regarding the terms. The Directors found no issues with the terms of the contract. No action was taken on this item.

7. **New Business.**

- a. No new business was considered.

8. **Correspondence.**

- a. No correspondence was received.

9. **Director Reports.**

- a. Director Madrid stated that he wants to get rid of unnecessary District documents. Hasn't had contact with the Historical Society to determine whether they would be willing to take any District documents with historical value.
 - i. Tom Terpstra was directed to contact Andy Pinasco to push the Historical Society to assess the District's documents in short order so that it can commence with destroying unnecessary documents.
 - ii. Tom Terpstra also offered to create a shorthand list of documents that can be destroyed pursuant to the District's document destruction policy for Director Madrid to review.
- b. President Matuska presented a written report. Please see the attached. He also made note that one hydrant at the corner of Euclid and Wallace was missing a cap.
- c. Director Madrid presented a written report. Please see the attached. He also made note of some weed abatement issues that need attention, particularly with the homeless that camp nearby.
- d. Director Galindo presented a written report. Please see the attached. He also noted weed abatement issues, particularly in an area where trees were chopped down and logs were stacked up.

10. **Future Agenda Items.**

- a. Continue discussing the hydrant issues with the City.
- b. Review of the Streamline website.

11. **District Calendar.**

- a. No discussion was had, nor was any action taken on this item.

12. **Adjournment.** The meeting was adjourned at 9:51 a.m.

Stockton Fire Department- Fire Districts Board Update:
November 2023

Emergency Management

- Monthly 2-hour focused section training through the end of the year.
- Preparation for Winter Storms
 - Sandbag Events November 4th and 11th
 - 9 am to 3 pm Weber Point/ Van Buskirk/ Morada Soccer Complex

Fire Department

- Fire Academy 23-2 in progress- November 30 Graduation
- Complete the Firefighter Engineer promotional examination.
- Chief Edwards attended the California Fire Chiefs Association Annual Conference in Ontario
- Implementing new software (Accela) in Fire Prevention for Operational Permits.
 - Increased efficiency and data.
- Working to place new Truck 5 into service
- Upfitted 10 existing apparatus with new no-smoke devices
- Conducting backgrounds on 40 candidates for the 24-1 Academy (20 recruits)
- Received a SAFER Grant for 7 Firefighters (\$4.3 million for three years). Identifying deployment options.
- End-of-month statistics not yet available. The Fire Chief will email later this week.
- 2023 Weed Abatement Program- james.klein@stocktonca.gov



OFFICE OF THE STATE FIRE MARSHAL Information Bulletin 23-002

Issued: March 14, 2023

Unapproved Fire Extinguisher Sold in California By Element Fire Extinguishers

It has come to our attention that Element Fire Extinguishers is selling unapproved portable fire extinguishers in California. The Element E50 or E100 portable Fire Extinguisher sold by Element Fire Extinguishers does not meet the approved standards for sale in California.



California Health and Safety Code Section 13162 States: Requirements for sale and distribution.

"No person shall market, distribute, or sell any portable fire extinguisher in this state unless it meets the following requirements:

- a) It complies with regulations and standards adopted by the State Fire Marshal pursuant to Section 13160.*
- b) It has been examined by and bears the label of Underwriters' Laboratories Inc. or another testing laboratory which is approved by the State Fire Marshal as qualified to test portable fire extinguishers. Any testing laboratory approved by the State Fire Marshal shall have facilities, personnel, and operating procedures equivalent to those of the Underwriters' Laboratories Inc."*

The marketing, distribution, or sale of this fire extinguisher in California is a violation of California State Law.

If this device is found in service, remove it from service and report it to the Office of the State Fire Marshal.

If you have questions regarding this Informational Bulletin, please contact Deputy State Fire Marshal, Jeff Schwartz at jeffrey.schwartz@fire.ca.gov or (916) 275-8731.

For more information, please visit our [website](#).

Tuxedo Country Club Rural County

Fire Protection District

Rick Matuska, Director, President

Environmental Status Report (I-5 West)

November 2023

Fire Hydrants

Hydrant at the corner of Euclid Ave. and Wallace Ave. is missing an outlet cover.

All other hydrants appear to be in good order.

Real Estate Activity

Property for rent 0

Property for sale 4

Vacant Property 6

Other comments

Weed Issues: None observed.

No other significant issues observed.



Tuxedo Country Club
Rural County
Fire Protection District

NORTH DISTRICT

WEED ABATEMENT:

1929 Christina Ave

3943 Crawford BACK YAED FACING RIVER Dr.

2539 Euclid.

1929 Christina Ave

2452 Telegraph

Tall Dry Grass around Water Tank Plymouth Rd interstate 5 frontage road

HWY 5 and Plymouth Road Frontage Road

REAL ESTATE ACTIVITY

3404 Webster (EMPTY)

2239 De Ovan (EMPTY)

HYDRANTS ;

All are working & Dry

ADDITIONAL ACTIVITY

NONE

Submitted Nov 1 2023

By Ray Madrid

Tuxedo Country Club
Rural County
Fire Protection District
Kevin Galindo director
November 2023

Real Estate Activity

2243 Elmwood
2037 Lake Dr. (Vacant)
1972 Country Club

Weed Abatement

2606 Delaware
2624 Marine (next to garage)
2503 Webster Ave. (Bad)

Old Railroad Tracks on Mendocino (Over Grown)
Corner of Fraser and Country Club (Empty Lot)

Fire Hydrants

Lake Dr./Middlefield (concrete slap under Hydrant needs replacing)
All others are in good Working Order

ITEM 4

Tuxedo Country-Club Rural County Fire Protection District
Balance Sheet
As of December 2023

Assets

CURRENT ASSETS

Checking/Savings

| | | | |
|--------------------------------------|--------------|----|--------------|
| 49601 General Fund | | \$ | 3,044,407.00 |
| Interest Earned: | \$ 32,271.00 | | |
| 49611 Contingency Fund | | \$ | 27,195.67 |
| Interest Earned: | \$ 248.00 | | |
| 49681 Special Reserve Fund | | \$ | 228,363.82 |
| Interest Earned: | \$ 2,086.00 | | |
| 49691 Capital Reserve Fund | | \$ | 1,977,094.19 |
| Interest Earned: | \$ 18,086.00 | | |
| Valley Strong Business Share Savings | | \$ | 75,729.34 |
| Interest Earned: | \$ 19.11 | | |
| Valley Strong 9 Month CD | | \$ | 154,181.61 |
| Interest Earned: | \$ 1,570.95 | | |
| Bank of Stockton 17-month CD | | \$ | 239,700.56 |

| | | | |
|-------------------------------|--|-----------|---------------------|
| Total Checking/Savings | | \$ | 5,746,672.19 |
|-------------------------------|--|-----------|---------------------|

Other Current Assets

| | | | |
|---------------------|--|----|-----------|
| Interest Receivable | | \$ | 54,281.06 |
|---------------------|--|----|-----------|

| | | | |
|----------------------|--|----|--------------|
| Total Current Assets | | \$ | 5,800,953.25 |
|----------------------|--|----|--------------|

| | | | |
|---------------------|--|-----------|---------------------|
| TOTAL ASSETS | | \$ | 5,800,953.25 |
|---------------------|--|-----------|---------------------|

LIABILITIES

LIABILITIES

Current Liabilities

| | | | |
|------------------|--|----|------------|
| Accounts Payable | | \$ | 120,964.83 |
|------------------|--|----|------------|

| | | | |
|---------------------------|--|----|------------|
| Total Current Liabilities | | \$ | 120,964.83 |
|---------------------------|--|----|------------|

| | | | |
|--------------------------|--|-----------|-------------------|
| TOTAL LIABILITIES | | \$ | 120,964.83 |
|--------------------------|--|-----------|-------------------|

Tuxedo Financial Summary

Profit & Loss

December 2023

| | Current Month | Year to Date | Balance as of October 31, 2023 |
|--|---------------|--------------|--------------------------------|
|--|---------------|--------------|--------------------------------|

INCOME

| | | | |
|--------------------------------------|--------------|--------------|-----------------|
| Valley Strong Business Share Savings | \$ 19.11 | \$ 25.54 | \$ 75,729.34 |
| Valley Strong 9 Month CD | \$ 1,570.95 | \$ 2,096.67 | \$ 154,181.61 |
| Bank of Stockton 17-month CD | | | \$ 239,700.56 |
| | | | |
| Interest Income - Fund 49601 | \$ 31,007.00 | \$ 31,007.00 | \$ 3,446,247.30 |
| Interest Income - Fund 49611 | \$ 230.00 | \$ 230.00 | \$ 26,717.67 |
| Interest Income - Fund 49681 | \$ 1,938.00 | \$ 1,938.00 | \$ 224,339.82 |
| Interest Income - Fund 49691 | \$ 16,811.00 | \$ 16,811.00 | \$ 1,942,197.19 |

Property Taxes

| | | | |
|-------------------|------|------|---|
| Secured | \$ - | \$ - | - |
| Secured SB 813 | \$ - | \$ - | - |
| Unsecured | \$ - | \$ - | - |
| Unsecured SB 813 | \$ - | \$ - | - |
| SB 813 - Prior | \$ - | \$ - | - |
| Unsecured - Prior | \$ - | \$ - | - |

| | | | |
|---------------------|---------------------|---------------------|--|
| Total Income | \$ 51,576.06 | \$ 52,108.21 | |
|---------------------|---------------------|---------------------|--|

| | Current Month | Year to Date | |
|--|---------------|--------------|--|
|--|---------------|--------------|--|

EXPENSES

| | | | |
|--------------------------------|---------------|---------------|--|
| AUDITORS PROLL AND A/P CHARGES | \$ - | \$ - | |
| AUDITORS DRCT ASSMT SERV CHRG | | \$ 620.17 | |
| ATTORNEY | \$ 4,377.50 | \$ 16,661.60 | |
| AUDITOR | \$ - | \$ - | |
| TAX ADMINISTRATION CHARGES | \$ - | \$ - | |
| BUSINESS SVS | \$ - | \$ - | |
| CITY OF STOCKTON CONTRACT | \$ 115,207.33 | \$ 345,621.99 | |
| DIRECTORS FEES | \$ 1,200.00 | \$ 3,900.00 | |
| INSURANCE-GENERAL LIABILITY | \$ - | \$ - | |
| MISCELLANEOUS EXP | | \$ 5,572.96 | |

| | | | |
|-----------------------|----------------------|----------------------|--|
| Total Expenses | \$ 120,784.83 | \$ 372,376.72 | |
|-----------------------|----------------------|----------------------|--|

Neumiller & Beardslee

Breakdown of Legal vs. Secretarial Service Costs

| Invoice Date | Secretarial | Legal | Monthly Total |
|----------------------|--------------|-------------|---------------|
| May | \$ 4,365.00 | \$ 575.00 | \$ 4,940.00 |
| June | \$ 2,130.00 | \$ 715.00 | \$ 2,845.00 |
| July | \$ 8,024.10 | \$ 270.00 | \$ 8,294.10 |
| August | \$ 3,240.00 | \$ 750.00 | \$ 3,990.00 |
| September | \$ 3,680.00 | \$ 930.00 | \$ 4,610.00 |
| October | \$ 850.00 | \$ - | \$ 4,027.50 |
| November | \$ 3,177.50 | \$ 1,200.00 | \$ 4,377.50 |
| December | | | |
| Grand Total | \$ 25,466.60 | \$ 4,440.00 | \$ 33,084.10 |
| Average per Month | \$ 3,638.09 | \$ 634.29 | \$ 4,726.30 |

ITEM 5

TUXEDO COUNTRY CLUB RURAL COUNTY FIRE PROTECTION DISTRICT
3121 W. MARCH LANE, SUITE 100
STOCKTON, CA 95201
P.O. BOX 20, STOCKTON, CA 95201
(209) 948-8200

WEDNESDAY, DECEMBER 6, 2023

WARRANTS APPROVED BY THE BOARD OF DIRECTORS

| PAYEE | AMOUNT | CODE | VENDOR # |
|--|---------------------|--------------------------|------------|
| City of Stockton Revenue Services Division P.O. Box 2107 Stockton, CA 95201 | \$115,207.33 | 6221056500 | 02410037 |
| Neumiller & Beardslee P.O. Box 20 Stockton, CA 95201 | \$4,377.50 | 6221005100 | 0000003873 |
| Ray Madrid 3050 Christina Avenue Stockton, CA 95204 | \$600.00 | 6226010900 6238000000 | 0000104641 |
| Rick Matuska 3487 W. Michigan Avenue Stockton, CA 95204 | \$300.00 | 6226010900 6238000000 | 0000056244 |
| Kevin Galindo 1942 Oxford Way Stockton, CA 95204 | \$300.00 | 6226010900 | |
| Streamline P.O. Box 207561 Dallas, TX 75320-7561 | \$180.00 | | |
| TOTAL (GENERAL FUND - 49601): | \$120,964.83 | | |

Rick Matuska, President

Ray Madrid, Vice President

Kevin Galindo, Director



REVENUE SERVICES DIVISION
 425 N EL DORADO ST
 STOCKTON, CA 95202
 (209) 937-8297

INVOICE

For office hours or to make a payment online visit www.stocktonca.gov

| CUSTOMER | INVOICE DATE | INVOICE NUMBER | AMOUNT PAID | DUE DATE | INVOICE TOTAL DUE |
|-----------------------------------|--------------|----------------|-------------|------------|-------------------|
| TUXEDO/COUNTRY CLUB FIRE DISTRICT | 11/02/2023 | 111231 | \$0.00 | 12/02/2023 | \$115,207.33 |

| LAST PAYMENT DATE | LAST PAYMENT AMOUNT |
|-------------------|---------------------|
| 10/24/2023 | \$115,207.33 |

| DESCRIPTION | QUANTITY | PRICE | UOM | ORIGINAL BILL | ADJUSTED | PAID | AMOUNT DUE |
|-----------------------|----------|-----------------|------|---------------|----------|--------|---------------------|
| FIRE COUNTRY CLUB | 1.00 | \$115207.330000 | EACH | \$115,207.33 | \$0.00 | \$0.00 | \$115,207.33 |
| Invoice Total: | | | | | | | \$115,207.33 |

FIRE/COUNTRY CLUB FOR THE MONTH OF NOVEMBER 2023

NOV 9 2023

✂ DETACH AND RETURN THE PORTION BELOW WITH YOUR PAYMENT ✂



REVENUE SERVICES DIVISION
 425 N EL DORADO ST
 STOCKTON, CA 95202
 (209) 937-8297

INVOICE
Remit Portion

| | |
|--------------------------|---------------------|
| Invoice Date | 11/02/2023 |
| Invoice Number | 111231 |
| Customer Number | 104439 |
| Amount Paid | |
| Due Date | 12/02/2023 |
| Invoice Total Due | \$115,207.33 |

PLEASE REMIT PAYMENT TO: REVENUE SERVICES DIVISION,
 PO BOX 2107, STOCKTON, CA 95202

TUXEDO/COUNTRY CLUB FIRE
 DISTRICT
 3121 W MARCH LANE
 SUITE 100
 STOCKTON, CA 95219

12300182024800111231700115207334



Neumiller & Beardslee

ATTORNEYS AND COUNSELORS | EST. 1903

A Professional Corporation

3121 W. March Lane
Suite 100
Stockton, CA 95219

Post Office Box 20
Stockton, CA 95201-3020

(209) 948-8200 | (209) 948-4910 Fax

NEUMILLER.COM

NOV 27 2023

November 21, 2023
Invoice No.: 345416

Tom Terpstra
Tuxedo Country-Club Rural County Fire
Post office Box 20
Stockton, CA 95201-3020

Client-Matter No.: 85745-32581

RE: General

Enclosed please find our invoice for professional services rendered and disbursements advanced.

Should you have any questions concerning the attached invoice, please do not hesitate to contact us. Your prompt payment would be greatly appreciated.

BALANCE DUE THIS INVOICE

\$ 4,377.50

Please return this advice with payment to:

Neumiller & Beardslee
ATTN: Accounting
P.O. Box 20
Stockton, CA 95201-3020

To pay by credit/debit card, click here ---> [Pay Now](#)
OR

Visit our website to make a payment: <https://www.neumiller.com/payments/>
Convenience fee of 3% applies

DUE UPON RECEIPT

To ensure proper credit, please place invoice number on your check.



Neumiller & Beardslee

ATTORNEYS AND COUNSELORS | EST. 1903

A Professional Corporation

3121 W. March Lane
Suite 100
Stockton, CA 95219

Post Office Box 20
Stockton, CA 95201-3020

(209) 948-8200 | (209) 948-4910 Fax

NEUMILLER.COM

Tom Terpstra
Tuxedo Country-Club Rural County Fire
Post office Box 20
Stockton, CA 95201-3020

November 21, 2023
Invoice No.: 345416

MATTER INVOICE SUMMARY

For professional services rendered and disbursements advanced through October 31, 2023:

Client-Matter No.: 85745-32581

RE: General

| | |
|-------------------------------|-------------------------|
| Professional Services | \$ 4,377.50 |
| Total Disbursements Advanced | <u> \$.00</u> |
| TOTAL DUE THIS INVOICE | \$ 4,377.50 |

Invoice No.: 345416

November 21, 2023

Client-Matter No.: 85745-32581

RE: General

PROFESSIONAL SERVICES

| Date | Init | Description Of Services Rendered | Hours | Amount |
|----------|------|---|-------|--------|
| 10/10/23 | RLO | Secretarial: Prepare agenda for October 12, 2023 Board meeting; telephone call with John Blomberg (Blomberg & Griffin) re District audit; telephone call with Registrar re Trustee term election dates. | 2.10 | 367.50 |
| 10/10/23 | TTJ | Agenda: work on agenda and corresponding materials for 10/10 meeting. | 2.60 | 780.00 |
| 10/12/23 | RLO | Secretarial: Work on Claim for Damages; email to T. Terpstra re same. | .80 | 140.00 |
| 10/12/23 | TTJ | Board Meeting: prepare for and attend meeting. Draft meeting minutes. | 3.20 | 960.00 |
| 10/13/23 | TTJ | Research claims procedure for public entities for fire hydrant claim. Contact City re same. (Legal) | .90 | 270.00 |
| 10/16/23 | TTJ | Hydrant: email to City Attorney's office re claim filing. Call with R. Meyerhoff re same. | .60 | 180.00 |
| 10/25/23 | RLO | Begin Agenda packet preparation for November Board meeting. | 1.00 | 175.00 |
| 10/25/23 | TTJ | Conference with R. Olmo re agenda for 11/1 meeting. | .20 | 60.00 |
| 10/27/23 | RLO | Secretarial: Finalize Agenda Packet for November 1, 2023 Board meeting. | 1.40 | 245.00 |
| 10/27/23 | TTJ | Agenda: draft and review agenda materials for 11/1 meeting. Conference with R. Olmo re same. (Secretarial) | 1.50 | 450.00 |
| 10/27/23 | TTJ | Streamline Contract: review contract, conference with A. Pinasco re same. Contact Streamline for clarification on terms. (Legal) | 2.30 | 690.00 |
| 10/30/23 | TTJ | Website: correspondence with Streamline re Terms of Service. (Legal) | .20 | 60.00 |

TOTAL PROFESSIONAL SERVICES

\$ 4,377.50

SUMMARY OF PROFESSIONAL SERVICES

| Name | Hours | Rate | Total |
|-----------------|--------------|--------|--------------------|
| T. Terpstra Jr. | 11.50 | 300.00 | 3,450.00 |
| R. Olmo | 5.30 | 175.00 | 927.50 |
| TOTALS | 16.80 | | \$ 4,377.50 |

Invoice No.: 345416

November 21, 2023

| | |
|-------------------------------|---------------------------|
| TOTAL DUE THIS INVOICE | <u>\$ 4,377.50</u> |
| Outstanding Balance | \$.00 |
| Current Invoice | <u>\$ 4,377.50</u> |
| TOTAL BALANCE DUE | <u>\$ 4,377.50</u> |

Invoice



Invoice number 8564339E-0001
Date of issue December 1, 2023
Date due December 31, 2023

Streamline

United States
+1 916-238-1811
support@getstreamline.com

Bill to

Tom Terpstra - Tuxedo-Country Club Fire Protection District
P.O. Box 20
Stockton , California 95201
United States
+1 209-623-9944
tterpstra@neumiller.com

\$180.00 USD due December 31, 2023

[Pay online](#)

| Description | Qty | Unit price | Amount |
|---|-----|------------|---------------------|
| Streamline Web Dec 1, 2023 – Jan 1, 2024 | 1 | \$180.00 | \$180.00 |
| Subtotal | | | \$180.00 |
| Total | | | \$180.00 |
| Amount due | | | \$180.00 USD |

Paying with check?

Make payable to Streamline

Mail to: PO Box 207561, Dallas, TX 753207561

Please include invoice number in memo, enclose a printed copy of this Invoice PDF, and use USPS. Courier services may not deliver to PO Boxes. Once received, checks are processed within 3 business days.

Need our W-9 for tax purposes?

You can download it at www.getstreamline.com/w9.

Questions?

Call our customer hotline at (916) 238-1811 to speak to a friendly human!

Pay with ACH or wire transfer

Bank transfers, also known as ACH payments, can take up to five business days. To pay via ACH, transfer funds using the following bank information.

Bank name WELLS FARGO BANK, N.A.
Routing number 121000248
Account number 40630197384835294
SWIFT code WFBIUS6S

Pay \$180.00 by check

Make payable to Streamline
Memo 8564339E-0001
Mail to PO Box 207561
Dallas, TX 75320-7561

Please enclose a printed copy of this Invoice PDF and use USPS. (Courier services may not deliver to PO Boxes.) Once received, checks are processed within 3 business days.

ITEM 12

**TUXEDO-COUNTRY CLUB RURAL COUNTY FIRE PROTECTION DISTRICT:
MASTER CALENDAR**

JANUARY

FEBRUARY

- Send out Form 700s, remind Trustees of April 1 filing date
- Update Document Retention Policy

MARCH

APRIL

- April 1: Form 700s due

MAY

JUNE

- Post Notice for Budget Hearing (H&S § 13893)
- Adopt Preliminary Budget (H&S § 13890)
- In election years, advise Directors to contact Registrar
- In election years, deliver notice to Registrar (H&S § 10509)

JULY

- Approve Audit Contract for expiring fiscal year.
- Approve Special Assessment for current fiscal year.

AUGUST

SEPTEMBER

- Adopt Final Budget (Before October 1 – HSC § 13895)

OCTOBER

NOVEMBER

- Election.

DECEMBER

- New Director(s) take office, outgoing Director(s) term(s) end on first Friday of each odd-numbered year.

Term of Current Board Members:

| Name | Term Commenced | Term Ends |
|---------------|-----------------------|------------------|
| Rick Matuska | 2020 | 2024 |
| Ray Madrid | 2020 | 2024 |
| Kevin Galindo | 2023 (Appointment) | 2024 |

Fire Service Provided by City of Stockton in accordance with Contract

- **First Wednesday of month, at 9:00 A.M.
at the offices of:
Neumiller & Beardslee
3121 West March Lane, Suite 100
Stockton, CA 95219**